



Common Council Meeting Minutes
Tuesday, December 7, 2021, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Andrew Deeher, Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jeff Moehn, and Robbie Seipel were present at roll call. Jon Kragh was absent and excused. Other city officials present were Mayor Tom Reinl, DPW Chris Marx, City Administrator David DeTroye, Police Chief Craig Plehn, and Attorney Derek McDermott. Also, in attendance Rick Jaeckels, Dan DeTroye, Michael Barany, Dean Scharenbroch, Michael Klein, Mick Thiel, Eric Meyer, Gerald Vanne, Nick Sablich, Mikael Harel, and Scott Sohrweide.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Schmitzer, seconded by Deeher and carried by unanimous voice vote to approve the Common Council Agenda for December 7, 2021, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl -

- Due to the continued rise in COVID 19, the community center will be open only for civic groups, and public rentals will not be taken moving forward. Dates that are currently booked will be honored.

CITY ADMINISTRATOR - David DeTroye –

- Paperwork completed and funds have been wired to the city for TID 6 funds.
 - 37 Lots of Dairyland Estates closed on today.
- LOSA enrollment paperwork has been completed for the city for the length of service awards for the fire department. The process will be completed with contribution checks mailed after the end of the year.
- Health insurance open enrollment will continue through December 15th for all full-time employees.
- Spring Election notification is in the communication section of the packet that lists dates for council members to file papers or non-candidacy.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- DPW Marx informed the council that members of his crews are working through illness and trying to honor vacation times.
- Leaf collection is done for the year.
- Plows and salting units have been recently put to use, and crews are ready for the season.
- Christmas decorations are up through-out the city.
- DPW Marx distributed the final cost figures for the Bechlem River and Park Plazas. Project costs totaled \$136,975.83.
- DPW Marx distributed and walked the council through the final costs of the Court Street Reconstruction project as well as the Madison Street Repairs.

Council member Gruett gave praise to Marx and members of the public works crew for how nice the new pavilions turned out.

Minutes: Motion by Deeher, seconded by Moehn and carried by unanimous voice vote to approve the minutes of the special council meeting held on November 30, 2021.

Operator Licenses – Motion by Gruett, seconded by Schoenborn and approved by unanimous voice vote to approve the operator's license for Shari Schreiber.

November Financials: Motion by Seipel, seconded Loose and carried by unanimous voice vote to approve the November 2021 financial statement as presented.

Payment of Bills: Motion by Deeher, seconded by Schmitzer to pay all bills.

Roll Call Vote: Deeher, Gruett, Moehn, Schoenborn, Loose, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

Audience Participation: None

New Business:

1. Special Event Application – Chilton City Band – Summer in the Park Band Series – Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the Special Event application for the Chilton City Band Summer Concert Series and wave all fees.
2. RDA mayoral re-appointment of Greg Garton for a five-year term (9/01/2021-8/31/2026) – Motion by Loose, seconded by Deeher and carried by unanimous voice vote to approve the mayoral re-appointment of Greg Garton to the RDA for an additional 5-year term.
3. Motion to Approve/Deny – RESOLUTION 1879 Establishing Election Inspectors & Poll Workers – Motion by Schmitzer, seconded by Moehn to approve Resolution 1879 and wave the reading. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deeher, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.
4. Motion to Approve/Deny – ORDINANCE 1191 AMENDED - Motion by Loose, seconded by Gruett to approve amended Ordinance 1191 and wave the reading. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deeher, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.
5. Motion to Approve/Deny – ORDINANCE 1193 AMENDED - Motion by Schmitzer, seconded by Schoenborn to approve amended Ordinance 1193 and wave the reading. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deeher, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.
6. Motion to Approve/Deny – RESOLUTION 1871 AMENDED - Motion by Loose, seconded by Schmitzer to approve amended Resolution 1871 and wave the reading. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deeher, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.
7. Motion to Approve/Deny – RESOLUTION 1872 AMENDED - Motion by Loose, seconded by Schmitzer to approve amended Resolution 1872 and wave the reading. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deeher, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.
8. Motion to Approve/Deny – City of Chilton Snowmobile Map – DPW Marx handed out an amended map that includes access to downtown businesses. The snowmobile club is asking permission to access this area again. Trails were given approval by the Chief of Police. Motion by Schoenborn, seconded by

Loose and carried by unanimous voice vote to approve the amended snowmobile map for the City of Chilton.

The city snowmobile map is available on the city webpage.

Committee Reports: Public Safety – Ron Gruett Chair –

1. ATV/UTV Usage within City Limits – A lengthy discussion on the topic was had at the Public Safety committee meeting prior to council. The council came into agreement that age restrictions and proof of insurance are important to the safety of the operators. Council member Schmitzer asked about seat belts. ATVs are generally not equipped and UTV's generally are. Other members of the audience did say this would be a benefit to the business district. Motion by Moehn, seconded by Loose and carried by unanimous voice vote to approve ATV/UTV usage within city limits with the consideration that all operators carry a valid drivers license and provide proof of liability insurance. Mayor Reinl made comment that administration will now work through the process of drafting proper ordinance language that will be reviewed by legal counsel as well as the General Government committee prior to council approval.
2. McMahon Engineering - Design Scope Change Notice – Security Consultation – City Hall Project – This is an additional scope of services that McMahon Engineering has proposed in addition to the current facility study. The additional cost should pay back in savings two-fold. Motion by Gruett, seconded by Loose to approve the additional scope of services to McMahon Engineering for \$7,000.00. The payment will come from the city hall fund # 51601-821. Roll call vote: Schmitzer, Moehn, Gruett, Schoenborn, Deehr, Loose, and Seipel all cast aye votes. 7 – 0 motion carried.

Communication:

1. November Building Permit Summary was distributed.
2. City of Chilton Spring Election Notice was distributed.
3. Chilton Housing Authority meeting agenda and minutes were distributed.

Adjournment: Motion by Loose, seconded by Deehr to adjourn at 7:01 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer